

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The Portland Township board met on Tuesday, December 19, 2023 at 6:00 pm at the Portland Township Hall for the December 2023 board meeting. Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited. All board members were present.

Trustee Simon motioned to approve the agenda seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the November 2023 meeting minutes seconded by Trustee Simon and carried.

Two members of the Portland Soccer club were in attendance. They are interested in leasing or purchasing 5 ½-10 acres for soccer fields. They are looking into the DNR Rec plan to obtain Rec grants.

Assessor Kohagen noted the winter tax bills recently sent out have created activity. He is working with the Treasurer for those bills that are undeliverable for residents in Sunset Ridge. Two other phone calls were responded to for questions as well.

Zoning Administrator Schneider noted there were 3 permits for November. A review of the monthly report received was given. Zoning fees will be reviewed by the Planning Commission and Zoning board of appeals and presented to the Township board. A quote was given by Lansing Junk removal for \$6,500 to clean up the Maple Rd. nuisance property.

Trustee Simon motioned to authorize and accept the \$6,500 quote to clean up the nuisance property on Maple Rd. seconded by Trustee VanLente and carried.

Ionia County Deputy Farrell presented reports for the Ionia County police for runs at the Sunset Ridge Mobile Home Park in Portland Township for the past 3 years. 2021-131 calls, 2022-154 calls, 2023 TD-157 calls. A quarterly report was also received for this last quarter for all calls within Portland Township (95). It was noted that the City of Portland police make 3-5 runs per month at the Sunset Ridge Mobile Home Park. There are some calls handled by the State Police as well.

Treasurer Schneider noted the account balances. There were 5 fire runs last month-none were billable. There are currently 446 lots at the Sunset Ridge Mobile Home Park. Tax bills were mailed December 1st. Treasurer Schneider gave a review of the PAMA items being discussed for next year's PAMA budget.

Supervisor Jensen noted the next ICTOA meeting will be January 8, 2024. The PAFA is working on their new budget, they expect it to be higher next year. A monthly report was given.

Trustee VanLente motioned to authorize Clerk Keilen to change the voting precincts in Portland Township from 2 precincts to 1 precinct which allows up to 4999 voters seconded by Treasurer Schneider and carried.

Clerk Keilen motioned to authorize an Absent Voter counting board for the 2024 February, August and November elections seconded by Trustee Simon and carried.

Clerk Keilen will look into a WIFI extender for the camera system at the PAMA Bldg.

Trustee Simon motioned to pay the bills as presented by Clerk Keilen seconded by Trustee VanLente and carried.

Supervisor Jensen motioned to adjourn at 7:18 pm seconded by Trustee Simon and carried.

Charlene Keilen
Portland Township Clerk

PORTLAND TOWNSHIP
PO BOX 314, PORTLAND MI 48875
SYNOPSIS OF MEETING MINUTES

December 19, 2023, regular meeting 6pm

All members present

Approved:

- *Minutes of November 2023 board meeting
 - *Monthly expenditures/payroll
 - *Nuisance property clean up costs
 - *Change to 1 precinct for voting
- *Authorize absent voter counting board

Meeting adjourned at 7:18pm

Prepared by Clerk Keilen

Approved by Supervisor Jensen

Minutes available upon request from
Township Clerk, portownship@att.net