

**PORTLAND TOWNSHIP
ZONING BOARD OF APPEALS
January 13, 2020**

CALL TO ORDER

Kristine Bond, Chair, called the meeting to order at 7:01 PM

ROLL CALL

Present: Kristine Bond, Mark Simon, Thomas Klein, Eileen Main, Marcy Lay

Excused: Larry Pung

PLEDGE OF ALLEGIANCE

MINUTES OF LAST MEETING

A motion by Marcy Lay to approve the minutes from the January 9, 2019 meeting as presented, seconded by Mark Simon. Motion passed.

ELECTION OF OFFICERS

A motion made was made by Mark Simon, seconded by Thomas Klein to re-elect Kristine Bond, Chair, Larry Pung, Vice Chair and Marcy Lay, Secretary. Motion passed

It was noted that Kristine Bond, Mark Simon, Larry Pung & Eileen Main have term ending November 2020. Eileen has stated that she will not be returning to the board following her term. Thomas Klein's term is up in November 2021 and Marcy Lay in November 2022. Jeanne stated that she will send out emails prior to November to confirm everyone's commitment to continue the board.

OTHER BUSINESS

Jeanne Vandersloot, Zoning Administrator, stated there was no outstanding business for the board.

GENERAL PUBLIC COMMENT

There was no public comment

ADJOURNMENT

A motion was made by Mark Simon to adjourn at 7:06 PM, seconded by Thomas Klein. Motion passed, meeting adjourned.

NEXT MEETING – TBD as needed