

Portland Township Planning Commission Minutes

Tuesday, February 19, 2019

7:00 PM

Township Hall
Front Left Corner of
773 E. Grand River Avenue
Portland, MI 48875

Cindy Selden called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

Roll was taken by Marcy Lay:

Present: Ross Schneider, Cindy Selden, Tony Dixon, Evelyn Walkington-Jensen, Marcy Lay
Absent: Sue Van Lente, Hope Partlow

Approval of Minutes: Motion by Marcy, seconded by Tony to approve the minutes from the last meeting. All were in favor.

Public Comments: None

Old Business: None

New Business:

Election of Officers:

Motion by Cindy Selden to nominate Sue Van Lente as Secretary, seconded by Marcy Lay. Motion passed.
Motion by Cindy Selden to nominate Ross Schneider as Vice President, seconded by Tony Dixon. Motion passed.
Motion by Ross Schneider to nominate Cindy Selden as President, seconded by Tony Dixon. Motion passed.

Site Plan Review:

ESI Heating and Cooling – Site plan was reviewed, questions were asked by commission regarding verifying land ownership, street address, landscaping. Jeanne states that she has sent the plans to the Fire Chief and expects no problem as there is plenty of space for emergency vehicles. Nick Bengel states that Motz Builders from DeWitt will be the builder. Mark Mcguire, Project Manager, Williams & Works, presented the plans to the commission and answered questions.

Motion by Tony Dixon, seconded by Ross Schneider to pass this plan with the contingencies being: detailed lighting provided and approved by Jeanne Vandersloot, proof of ownership of said property provided to Jeanne, satisfactory report from Drain Commissioner on storm water plans, approval of Fire Chief, and approval of private road plan submittal for approval from Township Engineer. It is noted that the commission will not enforce the landscape rules in this case and are satisfied with the landscape plan provided. Motion passed to approve site plan for ESI with conditions stated above.

Dr. Michael Mauren, DDS - Site plan was reviewed, questions were asked by commission regarding verifying land ownership, street address, landscaping. Jeanne states that she has sent the plans to the Fire Chief and expects no problem as there is plenty of space for emergency vehicles. Mark Mcguire, Project Manager, Williams & Works, presented the plans to the commission and answered questions.

Motion by Marcy Lay, seconded by Ross Schneider to pass this plan with the contingencies being: detailed lighting provided and approved by Jeanne Vandersloot, proof of ownership of said property provided to Jeanne, satisfactory report from Drain Commissioner on storm water plans, approval of Fire Chief, and approval of private road plan submittal for approval from Township Engineer. It is noted that the Commission will not enforce the landscape rules in this case and are satisfied with the landscape plan provided. Motion passed to approve site plan for Dr. Michael Mauren, DDS with conditions stated above.

Homework's Tri County - Mark Kappler, General Manager / CEO for Homework's Tri County presented the plan for addition to the current building located at 7973 E. Grand River, Portland. Mark states the building was built to make additions possible without drastically changing the appearance of the building. The company is asking for approval to add a 50 ft addition to the west side of the property allowing 8 additional indoor parking spaces for work vehicles. Discussion was held on the appearance, landscaping and lighting type (if additional lighting is required).

Motion by Marcy Lay, seconded by Ross Schneider to pass this plan with the contingencies being: a signature from the property owner's company approving the contractor filed paperwork and the lighting plan that should be night compliant lighting if additional lighting is required. Motion passed to approve the site plan for Homework's Tri County with conditions above.

Planning Commission Member Comments: None

Future Meetings: The next regular meeting will be held March 6, 2019 at 7:00 p.m. at the Township Hall

Motion was made by Tony Dixon, seconded by Ross Schneider to adjourn the meeting at 7:25 p.m. All were in favor.

Respectfully submitted by Marcy Lay, Planning Commission Member.