

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The February 2019 meeting of the board was held on February 13, 2019 at 7:00 p.m. at the Portland Township Hall. Supervisor Jensen called the meeting to order. The Pledge of Allegiance was recited.

Trustee Simon motioned to approve the January 2019 meeting minutes seconded by Trustee VanLente and carried.

Treasurer Simon reported the account balances. There was 1 fire run for January. A Special Assessment report was given. The quarterly report was distributed. Eighty five percent of taxes were collected with the due date of 2/14/19.

Deputy Granger gave a summary of the occurrences in Portland Township for the last month.

Assessor D. Kohagen gave a monthly report and noted the Board of Review meetings in March; March 5th, 12th and 13th.

Supervisor Jensen gave a monthly report of other meetings attended. Noted; compensation should be given for cardboard compacting on the recycle weekend.

Zoning Administrator Vandersloot reviewed her monthly report. A site plan review meeting is scheduled for 2/19/19 with the Planning Commission.

Treasurer Simon motioned to approve \$2,500 to the PASG seconded by Trustee Simon and carried.

Treasurer Simon motioned to approve \$8,000 to the City of Portland Recreation program seconded by Trustee Simon and carried.

Trustee Simon motioned to pay the PAMA Township representative secretary \$60 per meeting seconded by Trustee VanLente and carried.

Trustee Simon motioned to pay election workers \$12 per hour and the Chairperson \$14 per hour seconded by Treasurer Simon and carried.

Trustee Simon motioned to pay the Township Trustee's each \$3,132.00 seconded by Supervisor Jensen, 5-yes, 0-no, motion carried.

Trustee Simon motioned to pay the Township Supervisor \$16,740.00 seconded by Treasurer Simon, 5-yes, 0-no, motion carried.

Trustee Simon motioned to pay the Township Clerk \$20,528.64 seconded by Trustee VanLente, 5-yes, 0-no, motion carried.

Trustee Simon motioned to pay the Township Treasurer \$20,528.64 seconded by Trustee VanLente, 5-yes, 0-no, motion carried.

Trustee Simon motioned to pay the Township Deputy Treasurer \$4,536.00 seconded by Trustee VanLente, 5-yes, 0-no, motion carried.

Supervisor Jensen motioned to approve a budget amount of \$1,000.00 for the Deputy Clerk seconded by Trustee VanLente, 5-yes, 0-no, motion carried.

Treasurer Simon motioned to approve the proposed PAFA budget for 2019/2020 seconded by Trustee VanLente and carried.

Trustee VanLente motioned to participate in the 2019 Portland City annual cleanup seconded by Trustee Simon and carried.

Treasurer Simon motioned to approve the 2019 March Board of Review meetings: March 5th organizational meeting, March 12th 9a-12n and 1p-4p, March 13th 2p-5p and 6p-9p seconded by Trustee Simon and carried.

Trustee Simon motioned to approve the 2019 Poverty Exemption Guidelines Resolution seconded by Trustee VanLente, a roll call vote was taken, 5-yes, 0-no, motion carried.

Trustee VanLente motioned to approve the Consumers Energy Company Gas Franchise Ordinance #100-2-19 seconded by Trustee Simon, 5-yes, 0-no, motion carried.

Supervisor Jensen motioned to amend and increase the budget for Election salaries, Drain at Large, Election Expenses and Audit expense by using reserve fund balance seconded by Treasurer Simon, motion carried.

Trustee Simon motioned to authorize up to \$400 per board member to attend the 2019 MTA conference seconded by Trustee VanLente and carried.

Trustee Simon motioned to authorize members of the Planning Commission and Zoning Board of Appeals to attend the MTA Conference seconded by Trustee VanLente and carried.

No action was taken on Old Business agenda items.

Trustee VanLente motioned to pay the bills presented by Clerk Keilen seconded by Trustee Simon and carried.

Trustee VanLente motioned to adjourn at 8:16 pm seconded by Trustee Simon and carried.

Charlene Keilen
Portland Township Clerk