

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The Portland Township board met on Tuesday, July 21, 2026 at 6:00 pm at the Portland Township Hall for the July 2026 board meeting.

Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited.

All board members were in attendance.

Treasurer Schneider motioned to approve the agenda seconded by Trustee Kerekes and carried.

Trustee Kerekes motioned to approve the June 2026 meeting minutes seconded by Trustee Simon and carried.

Treasurer Schneider motioned to approve the Special meeting minutes for the July 2, 2026 meeting seconded by Trustee Kerekes and carried.

Deputy Farrell from the Ionia County office of the Sheriff department, gave the last quarter incidents within Portland Township.

Assessor Kohagen gave his monthly report.

Zoning Administrator Schneider reviewed his monthly report. The new website is in its last stage of creation. The Planning Commission met June 3<sup>rd</sup> to discuss new zoning wording for Data Centers.

Treasurer Schneider noted the account balances. There were 3 fire runs for May, the June report is not yet available. There are 500 lots occupied at Sunset Ridge. Delinquent taxes for the Sunset Ridge Community continue to be taken care of. All accounts have been reconciled.

Supervisor Jensen gave a review of the past month meetings he attended.

The board held a public hearing for the Cedarbrook Trail Special Assessment district to answer questions or concerns for residents. Notices have been mailed to the residents and the required publications have been done. The next steps for processing the special assessment district were discussed. Mr. Kane is gathering a final quote for the paving project. Supervisor Jensen will

create the Special Assessment tax roll. Additional resolutions and a public hearing are needed before finalizing the SA.

Treasurer Schneider motioned to approve the election workers for the August 4, 2026 Primary election seconded by Trustee Simon and carried.

Supervisor Jensen received approval for the proposed recycle site plan from Granger. The board discussed the excavating quotes received to prepare the site. Supervisor Jensen is in contact with the Ionia County Road Commission for the road permit. No further action can be made until the road permit has been approved.

Trustee Kerekes motioned to select Central Michigan Excavating for the recycle site plan work needed, contingent on the road permit needed to move forward with this project seconded by Trustee Simon and carried.

No action was taken on the Grand River sale offer. The board is verifying the conditions with road access off Grand River first.

Trustee Simon motioned to approve resolution #7-21-26 for Special Assessment resolution #2 for determination to make public improvements, approval of plans and estimate of costs and preparation of special assessment roll for the Cedarbrook Trail road improvements special assessment district #1, seconded by Trustee Kerekes. A roll call vote was taken: 5-yes, 0-no, motion carried.

The board discussed the desire by residents to form a special assessment district for the Spohn subdivision (Diane/Debra/Doreen drives). Supervisor Jensen will contact the road commission to prepare a long-term road care plan.

Treasurer Schneider motioned to create a special assessment district for the Spohn subdivision seconded by Trustee Simon and carried.

No action was taken on old business topics.

Treasurer Schneider motioned to approve the expenditures submitted by Clerk Keilen seconded by Trustee Kerekes and carried.

Supervisor Jensen motioned to adjourn at 7:05 pm seconded by Trustee Simon and carried.

Charlene Keilen  
Portland Township Clerk

