

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The March 2020 meeting of the board was held on Thursday, March 19, 2020 at 6:00 p.m. at the Portland Township Hall. Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited.

Trustee VanLente motioned to approve the February 2020 meeting minutes seconded by Trustee Simon and carried.

Treasurer Simon gave the account balances. There was 1 fire run for January and 3 for February. Tax collection has been balanced with the County.

A report was received by the Assessor by email. The Board of Review meetings went well and the paperwork has been processed. Trustee VanLente motioned to pay the Assessor for the meeting as the board requested no attendance due to the Corona virus seconded by Trustee Simon and carried.

Supervisor Jensen gave an update on the monthly meetings attended and noted future meetings dates with the possibility of cancellations. A review of the recycle grant submitted was noted.

Zoning Administrator Vandersloot was not present, her monthly reported was submitted by email.

The board discussed the upcoming Ambulance contract and the increase in costs. Trustee Simon motioned to authorize the \$13.00 per capita rate seconded by Trustee VanLente and carried.

The board discussed the contribution for Recreation to the City. Additional data will be requested.

Trustee Simon motioned to appoint Michelle Schneider to replace Treasurer Simon effective April 1, 2020 as the Portland Township Treasurer seconded by Trustee VanLente and carried. Nick Schneider will serve as the Deputy Treasurer.

Trustee VanLente motioned to place Michelle Schneider on the Townships accounts for the Portland Federal Credit Union, Huntington Bank, Independent Bank, Union Bank and Fifth Third Bank as an authorized signee seconded by Trustee Simon and carried.

Office purchases for the new Treasurer has been tabled to the March 25, 2020 board meeting.

Trustee VanLente motioned to authorize the expense of \$205.00 for the Treasurer BS&A training seconded by Trustee Simon and carried.

Trustee VanLente motioned to authorize the sale of the tablet used by Treasurer Simon for \$100 seconded by Trustee Simon and carried.

Trustee VanLente motioned to sign the Crack/Chip/Seal agreement with the ICRC seconded by Treasurer Simon and carried.

Supervisor Jensen motioned to authorize the road commission to submit proposed road projects to the subdivisions seconded by Trustee VanLente and carried.

The Musser Cemetery will be discussed at the March 25, 2020 board meeting.

Trustee Simon motioned to authorize the purchase of 5 red-books from MTA for the Township board seconded by Treasurer Simon and carried.

Treasurer Simon motioned to amend and increase the budget for election salaries seconded by Trustee Simon and carried.

Trustee Simon motioned to pay the bills presented by Clerk Keilen seconded by Treasurer Simon and carried.

Treasurer Simon motioned to adjourn at 7:47pm seconded by Trustee VanLente and carried.

The budget meeting was held from 8:00 pm to 9:08 pm.

Trustee Simon motioned to adjourn at 9:08 pm seconded by Trustee VanLente and carried.

Charlene Keilen
Portland Township Clerk