

Portland Township Ionia County

Zoning Board of Appeals Application

This application must be completed in full and approved by the Township Zoning Board of Appeals before beginning any construction, excavation or use regulated by the Portland Township Zoning Ordinance. Fee: \$250.00

Applicant Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Property Owner Information (if different from applicant)

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Proposed Request

Reason for Zoning Board of Appeals hearing:

_____ Variance

_____ Ordinance or map interpretation

_____ Appeal from administrative decision

_____ Other authorized review

Proposed Request _____

Address of Property _____

City _____ Zip _____

Parcel Number **34-140-** _____ or attach legal description if number not yet assigned

Zoning District _____

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Present Use of the Property

Present use _____

If you are requesting a variance, please complete the following:

There are exceptional or extraordinary circumstances or conditions applying to the property in question that do not generally apply to other properties in the same zoning district because:

Variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the zoning district and in the vicinity because:

That the building, structure, or land cannot yield a reasonable return if required to be used for a use allowed in the zoned district in which it is located because:

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Site Plan

Include a site plan drawing showing the location of existing structures, any proposed location of any new construction or additions to any existing structures. Indicate the distances of any proposed construction to your lot lines, road right of way, easements, and shorelines. For new accessory structures also include the distance to the dwelling. Indicate any unusual physical features of the site or buildings.

Affidavit

I certify and affirm that I am the property or building owner or the owner's authorized agent and that I agree to conform to applicable zoning laws of Portland Township. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location. I understand that if my request is granted, other ordinance requirements may be applicable.

Signature _____ Date _____

Administrative Use

Application Received - Date _____

Fee paid _____ Date _____

Date of Hearing _____ Date Published _____ Date 300' Notices Sent _____

Date Posted at Hall _____

Application Approved _____

Application Denied _____

Decision and Conditions _____
