

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The November meeting of the board was held on Wednesday, November 13, 2019 at 7:00 p.m. at the Portland Township Hall. Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited.

Trustee Vanlente motioned to approve the October 2019 meeting minutes seconded by Trustee Simon and carried.

Treasurer Simon noted the account balances. There were 2 fire runs for October. A Special Assessment update was given for Danby Twp. Residents. Trustee Simon inquired what investment options the Township has, MTA and Mr. Tiejema will be contacted.

Assessor D. Kohagen gave a monthly update. B.O.R. will meet December 10<sup>th</sup>.

Supervisor Jensen gave a monthly report.

Zoning Administrator Vandersloot reviewed her monthly report. The Planning Commission will meet December 4<sup>th</sup>.

Treasurer Simon motioned to approve the magnetic recycle liability signs seconded by Trustee Simon and carried.

Trustee Simon motioned to authorize the purchase of 2 laptops for future elections from ACA Services as quoted seconded by Trustee Vanlente and carried.

Trustee Simon motioned to authorize the purchase of a Drop box for A.V. ballots for future elections seconded by Trustee Vanlente and carried.

Treasurer Simon motioned to authorize the fixed wireless internet for Clerk Keilen seconded by Trustee Simon and carried.

Supervisor Jensen motioned to extend the terms for Cindy Selden, Ross Schneider and Marci Lay on the Planning Commission board seconded by Trustee Simon and carried.

Trustee Simon motioned to extend the term for Marci Lay on the Zoning Board of Appeals seconded by Trustee Vanlente and carried.

Portland Township's Treasurer position will be open April 1, 2020 to an interested candidate. Forward your resume to P.O. Box 314 Portland MI 48875.

IM Safe will be tabled until the December 2019 meeting.

Supervisor Jensen motioned to authorize new wheels on the Recycle cart seconded by Trustee VanLente and carried.

Trustee Simon motioned to pay the bills as presented by Clerk Keilen seconded by Treasurer Simon and carried.

Supervisor Jensen motioned to adjourn at 8:33 p.m. seconded by Trustee Simon and carried.

Charlene Keilen  
Portland Township Clerk