

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The Portland Township Board held the January 2023 board meeting at the Portland Township Hall at 6:30pm on Wednesday, January 11th. Board member VanLente attended via zoom; all other board members were in attendance.

Supervisor Jensen called the meeting to order, the Pledge of Allegiance was recited.

Trustee Simon motioned to approve the December 2022 meeting minutes seconded by Trustee Schneider and carried.

Assessor Kohagen reviewed his past monthly activities; permits, tax bill changes, field work completion. The March BOR meetings schedule and the annual Poverty exemption resolution will be acted on at the February board meeting.

Zoning Administrator Vandersloot covered her monthly report. There were no permits for December. The Planning Commission meetings for 2023 are January 17, March 15, June 7, September 6 and December 6th.

Trustee Simon motioned to authorize distribution of the updated Master Plan for Portland Township to neighboring entities and utility businesses seconded by Clerk Keilen and carried.

Trustee Simon motioned to authorize Nick Schneider to be paid \$20 per hour for training with Jeanne Vandersloot for the Zoning Administrative duties seconded by Clerk Keilen and carried.

Treasurer Schneider submitted her quarterly report. One fire run for December-not billable. Mobile Home Lots for Sunset ridge for December- 388. Winter taxes are being processed. Interest rates were noted.

Supervisor Jensen updated the board on the past months meetings he attended.

Supervisor Jensen will check with the Road Commission and residents of Jennifer Lane concerning the participation of paying for a proposed road project.

Supervisor Jensen will inquire about other auditors used for annual audits for the future Portland Township audit.

Board of Review alternate openings will be addressed at the February board meeting. The Planning Commission will address their board opening at the January 17th meeting.

Treasurer Schneider motioned to authorize the payment for the required Board of Review training for 2023 seconded by Trustee Simon and carried.

The board discussed the MIOSHA submission for the PAMA building. The 2023 Pama budget was noted. Supervisor Jensen and Dan Platte will meet with the Portland City manager to continue to discuss the existing PAMA agreement.

Trustee Simon motioned to approve Shelly Schneider as a representative for the PAMA board for Portland Township seconded by Supervisor Jensen, 3-yes, 0-no, 1 abstain and carried.

Treasurer Schneider motioned to approve the annual road agreement with the Ionia County Road Commission seconded by Trustee Simon and carried.

Trustee Simon motioned to approve the bills presented by Clerk Keilen seconded by Treasurer Schneider and carried.

Trustee Simon motioned to adjourn at 7:50pm seconded by Supervisor Jensen and carried.

Charlene Keilen
Portland Township Clerk