

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The February 2020 meeting of the board was held on Wednesday, February 19, 2020 at 7:00 p.m. at the Portland Township Hall. Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited.

Trustee VanLente motioned to approve the January 2020 meeting minutes seconded by Treasurer Simon and carried.

Supervisor Jensen motioned to approve the absence of Trustee Simon seconded by Trustee VanLente and carried.

Treasurer Simon reported the account balances. There were no fire runs to report. Ninety five percent of Winter taxes have been collected. A Special Assessment report was given for Still Meadows.

Assessor D. Kohagen noted the assessment notices will be mailed. The Board of Review March meeting dates were noted.

Supervisor Jensen reviewed the previous monthly meetings he attended. The next ICTOA meeting will be held April 13<sup>th</sup>. A Grant for Recycling is in the process of being submitted.

Zoning Administrator Vandersloot reviewed her monthly report. The next Planning Commission meeting will be March 4<sup>th</sup>.

Clerk Keilen gave a report for the election Touch Writer machine.

Supervisor Jensen motioned to authorize a salary increase for the Township Trustees seconded by Clerk Keilen, 4-yes, 0-no, motion carried.

The MTA Conference sign up has been tabled and moved to the March meeting agenda.

Treasurer Simon motion to approve the election workers for the March 10<sup>th</sup> election seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the 2020 Poverty Exemption Resolution seconded by Treasurer Simon. A roll call vote was taken, 4-yes, 0-no, motion carried.

Trustee VanLente motioned to approve \$5,000 for the Portland City Recreation annual submission seconded by Treasurer Simon and carried.

Treasurer Simon motioned to approve the participation in the Annual City clean-up seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the 2020 Board of Review March meeting dates; Tuesday March 10<sup>th</sup> 2-5p and 6p-9p, Wednesday March 11<sup>th</sup> 9a-12noon and 1p-4p at the Portland Township Hall seconded by Treasurer Simon and carried.

Treasurer Simon motioned to change the March meeting date to Thursday March 19<sup>th</sup> at 6:00 p.m. The Budget meeting will follow this meeting, seconded by Trustee VanLente and carried. The Annual meeting followed by the April meeting will be Wednesday March 25<sup>th</sup> at 6:00 p.m.

Treasurer Simon motioned to approve the Road treatment recommendations by the Ionia County Road Commission for Cutler, Friend and Diane/Debra/Doreen drive seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the gravel agreement with the Ionia County Road Commission for 10,000 yds of gravel seconded by Treasurer Simon and carried.

Trustee VanLente motioned to amend and increase the budget for Advertising, Miscellaneous, Supervisor phone, Election Expenses and PAMA Bldg. expenses with the addition of IM Safe being added to the budget seconded by Treasurer Simon and carried.

Treasurer Simon motioned to approve the MTA webcast training for Michelle Schneider seconded by Trustee VanLente and carried.

Supervisor Jensen motioned to approve a replacement culvert for Barnes road seconded by Trustee VanLente and carried.

Trustee VanLente motioned to accept the resignation/retirement for Treasurer Simon effective April 1, 2020 seconded by Supervisor Jensen and carried. Michelle Schneider will complete the term through November 20, 2020.

Supervisor Jensen motioned to approve the compensation of \$855.00 monthly for Leanne Simon for Treasurer support through September 30, 2020 seconded by Trustee VanLente and carried.

No action was taken for Old Business items.

Treasurer Simon motion to pay the bills provided by Clerk Keilen seconded by Trustee VanLente and carried.

Supervisor Jensen motioned to adjourn at 9:41 pm seconded by Trustee VanLente and carried.

Charlene Keilen  
Portland Township Clerk