

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The Portland Township Board held the February 2023 board meeting at the Portland Township Hall at 6:30pm on Wednesday, February 8, 2023. Board member VanLente was not in attendance and was excused by Supervisor Jensen, all other board members were in attendance.

Supervisor Jensen called the meeting to order, the Pledge of Allegiance was recited.

Assessor Kohagen gave his monthly report; annual poverty exemption, Board of Review March meeting dates and assessment notices being mailed this month.

Trustee Simon motioned to approve the January 2023 meeting minutes seconded by Treasurer Schneider and carried.

Treasurer Schneider motioned to approve the 2023 Poverty Exemption resolution seconded by Trustee Simon. A roll call vote was taken; 4-yes, 0-no, 1-absent, motion carried.

Trustee Simon motioned to authorize the 2023 board of review meeting dates; March 7 @ 5pm organizational meeting, Tuesday March 14<sup>th</sup> 9a-12 and 1p-4p, Wednesday March 15<sup>th</sup> 2p-5p and 6p-9p, seconded by Treasurer Schneider and carried.

Zoning Administrator Vandersloot reviewed her monthly report.

Trustee Simon motioned to approve resolution 2-8A-23 to adopt amendments and incorporate Ordinance #100-2A-2023 to Part 3 of the Portland Township Code of Ordinances regarding a zoning ordinance map amendment to Article 3 for a rezone of Part of a parcel along Knox Rd. from Agriculture to Commercial seconded by Treasurer Schneider. A roll call vote was taken; 4-yes, 0-no, 1-absent, motion carried.

Treasurer Schneider motioned to approve resolution #2-8B-23 to adopt amendments and incorporate Ordinance #100-2B-2023 to Part 3 of the Portland Township Code of Ordinances regarding Zoning Ordinance text amendments to Articles 8 and 10 seconded by Trustee Simon. A roll call vote was taken; 4-yes, 0-no, 1-absent, motion carried.

Trustee Simon made a motion to show the Portland Township board is committed to selling 1/10 of an acre along the south property line for owner Ted Platte of Tri-County Collision located on Grand River Avenue. A site plan will need to be drawn and approval will also be needed by the Planning Commission, seconded by Treasurer Schneider and carried.

Treasurer Schneider noted the account balances. Fire runs have not been received yet for the month. Mobile Home Lots were reported (387). Winter taxes are being processed. A PAMA Building report was received by Fleis & Vandenbrink; masonry work to repair the cracking is recommended, no action is needed at this time for environmental reasons.

Supervisor Jensen gave a monthly report. Tri-County Electric is offering a broadband program (ROBIN) for township residents in unserved areas. Will be attending a DNR recreation grants webinar on Feb. 16<sup>th</sup>. Noted some road items in the township.

Supervisor Jensen motioned to approve the attendance for 3 board members at the MTA Capital Conference seconded by Trustee Simon and carried.

Treasurer Schneider motioned to approve the 2023-2024 PAFA budget seconded by Trustee Simon and carried.

Supervisor Jensen motioned to approve Mike Kolp on the Planning Commission seconded by Trustee Simon and carried.

Supervisor Jensen motioned to approve Bill Emelander and Jeremy Norris as BOR alternates seconded by Trustee Simon and carried.

Treasurer Schneider motioned for the Township to participate in the annual City of Portland clean up seconded by Supervisor Jensen and carried.

Trustee Simon motioned to approve the PAMA 2023 budget seconded by Treasurer Schneider and carried.

Supervisor Jensen motioned to amend and increase the budget items for the year ended March 31, 2023 as noted; Miscellaneous to increase to 600, Clerk supplies to increase to 2,000, Clerk postage to increase to 2,000, Township hall to increase to 1,000, Drain at Large to increase to 4,200 seconded by Treasurer Schneider and carried.

Trustee Simon motioned to increase BOR reimbursement for meetings attended to \$120 for a full day and \$50 for a half day seconded by Treasurer Schneider and carried.

Trustee Simon motioned to increase secondary boards to \$70 for chair/secretary and \$50 for other members (P/C, ZBA, PAMA, PAFA) seconded by Treasurer Schneider and carried.

Trustee Simon motioned to authorize a 4% increase to the Supervisor, Treasurer, Clerk and Trustee board members seconded by Treasurer Schneider. 4-yes, 0-no, 1 absent, motion carried.

Trustee Simon motioned to authorize \$50 reimbursement for extra meetings attended by the board seconded by Treasurer Schneider and carried.

Supervisor Jensen will set up a meeting with Spicer Group to review their Request for Proposal submitted for the New Township Hall.

Trustee Simon motioned to approve the Gradall agreement with the Ionia County Road Commission seconded by Treasurer Schneider and carried

No action was taken on old business items.

Trustee Simon motioned to pay the bills presented by Clerk Keilen seconded by Treasurer Schneider and carried.

Supervisor Jensen motioned to adjourn at 7:51 seconded by Treasurer Schneider and carried.

Charlene Keilen  
Portland Township Clerk