

Portland Township Planning Commission Minutes

Wednesday, January 10, 2024

Ross Schneider called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

Roll was taken by Sue Vanlente:

Present: Mike Kolp, , Ross Schneider, Andrew Huhn, Evelyn Walkington-Jensen, and Sue Vanlente

Absent: Marcy Lay and Tony Dixon

Motion by Andrew Huhn, seconded by Evelyn Walkington-Jensen to approve the minutes from the last meeting. All were in favor.

There were no changes to the agenda or public comments concerning items on the agenda.

PUBLIC HEARING:

The public hearing was called to order at 7:01 p.m.

Sarah Harraka Application for Group Child Care Home

Sarah is located at 8045 Meadowland Drive. She is currently operating a Daycare (maximum 6 children) and would like to expand to Group Childcare Home (maximum 12 children). Motion by Mike Kolp, seconded by Andrew Huhn to approve the application. All were in favor. The public hearing was closed at 7:03 p.m.

OLD BUSINESS:

HB 5120/5121

Nothing has changed with these bills.

Adding Short Term Rental to Our Zoning Ordinance

After looking over the Portland Township Zoning Ordinance, Nic determined that there is no need to change it at this time.

NEW BUSINESS:

Parking Lot Requirement at Proposed Township Hall

The Township Board requested that the PC look at the parking lot requirements that will determine how many paved spots will be required at the proposed Township Hall. Nic read aloud the pertinent portions of the Zoning Ordinance and gave the opinion that the PC can make that determination based upon expected usage, etc. Although a formal vote was not held, everyone was in agreement that paving a minimum of 25 spaces, three of which would be handicap accessible, would be acceptable, if the remaining parking lot is done with limestone or something similar. The entire lot should contain 75 parking spaces. The PC will review the entire site plan when it is available.

No public comments or additional PC comments.

The next regular meeting will be on March 6, 2024 at 7:00 p.m.

Motion to adjourn was made by Evelyn Walkington-Jensen, seconded by Andrew Huhn. All were in favor. The meeting was adjourned at 7:35 p.m.