

# **FROM THE OFFICE OF THE ZONING ADMINISTRATOR**

## **PORTLAND TOWNSHIP**

### **Zoning Compliance Application Permit Procedure**

Obtain a zoning permit application form - (mail, email, website, or pick up in black box by north door of Township Hall)

Fill out application, note fee amount

Stake building site (corners)

Call Zoning Administrator when ready

Can make appointment to meet at site to process permit or can mail application to PO Box below or scan and email app and mail check to PO Box below, whichever is convenient.

Call:

Nic Schneider- Zoning Administrator

Voice            616-755-8527

Email            [portlandtownzoning@gmail.com](mailto:portlandtownzoning@gmail.com)

Mail to           PO Box 606  
                     Portland MI 48875