

Portland Township
Ionia County, MI 48875
P.O. Box 314
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Portlandtownship.org

The Portland Township Board held the December 2022 meeting on Wednesday, December 14, 2022 at 6:30 pm at the Portland Township Hall. Board members VanLente, Schneider and Keilen viewed the completed Safety wall in the Pama building with Police Chief Star Thomas at 5:45pm. All board members were in attendance for the December board meeting.

Supervisor Jensen called the meeting to order at 6:30pm, the Pledge of Allegiance was recited.

Trustee VanLente motioned to approve the November 2022 meeting minutes seconded by Trustee Simon and carried.

Trustee Simon motioned to approve the November 30th special meeting minutes seconded by Trustee VanLente and carried.

Supervisor Jensen gave a review of why the Portland Township board is pursuing to build a new Township Hall and the history of the purchase of property for the hall.

Assessor Kohagen reported there was no need to hold a December BOR meeting. He also reported work on building permits/construction.

Zoning Administrator Vandersloot submitted her monthly report through email and was not in attendance due to another jurisdictions meeting.

Treasurer Schneider reported the account balances. Two fire runs were reported-I billable. Sunset Ridge lots were given. Winter taxes have been mailed. Delinquent fire runs need to be addressed.

Treasurer Schneider would like to acquire the Personal Property BSA software; it will be discussed during next year's budget.

Supervisor Jensen gave his monthly report for the meetings he attended and upcoming meetings. Recycling dates for December will be 12/24 and 12/26. The Cutler Road bridge will be opening soon.

Trustee Simon motioned to approve the IAM Safe budget item for \$2,500.00 seconded by Treasurer Schneider and carried.

Trustee VanLente motioned to approve the Recreation budget item for \$8,000.00 seconded by Trustee Simon and carried.

Trustee VanLente motioned to approve the PASG budget item for \$5,000.00 seconded by Treasurer Schneider and carried.

Supervisor Jensen motioned to approve and extend the terms for Cindy Selden, Matt Robertson and Nick Sandborn on the Board of Review seconded by Trustee Simon and carried. There are 2 alternate position openings on this board.

Treasurer Schneider questioned the charges for snow removal for the PAMA building.

Trustee Simon motioned to approve the bills presented by Clerk Keilen seconded by Trustee VanLente and carried.

New Township Hall items: Supervisor Jensen noted he had not received any Request for proposals back from other businesses (1 quote had previously been received from Progressive AE). The board will request additional RFPs from additional businesses which will be for discussion at the January 2023 board meeting. Supervisor Jensen noted Ted Platte is interested in purchasing the 1- acre property behind his business. Supervisor Jensen has not heard back from Drain Commissioner Rose yet. Supervisor Jensen gave an update to the Public concerning the desired location of the New Township Hall and the desired uses of the rest of the property. The board took questions and suggestions.

Supervisor Jensen motioned to adjourn at 7:35 pm seconded by Treasurer Schneider and carried.

Charlene Keilen
Portland Township Clerk