

Portland Township Planning Commission Minutes

Monday, March 20, 2023

Ross Schneider called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll was taken by Sue Van Lente:

Present: Sue Vanlente, Andrew Huhn, Tony Dixon, Evelyn Walkington-Jensen, Ross Schneider, and Marcy Lay, Mike Kolp

Approval of Minutes: Motion by Marcy Lay, seconded by Andrew Huhn, all were in favor.

Public Comments: N/A.

Old Business:

Master Plan Update

Jeanne sent the proposed updates to all surrounding entities. Tutt Gorman, City of Portland City Manager replied with some concerns. Motion by Marcy Lay, seconded by Tony Dixon to send a response to Mr. Gorman, to assure him that all of his concerns have been discussed. No additional changes will be made to the new Master Plan at this time. March 27 is the final date for additional comments. The Public Hearing will be held on June 7, 2023.

New Business:

Site Plan Review for Portland Poured Walls

Bob Lenneman and Chris Bowers presented the site plan for their proposed building, located on Knox Road. After much discussion and a thorough review of the plan, a motion was made by Marcy Lay and seconded by Andrew Huhn to approve the plans contingent upon a list of requirements being completed and approved by the Zoning Administrator. The requirements are:

- i) A driveway permit from the County Road Department
- ii) A letter from the County Drain Commissioner on their review and approval for storm water
- iii) A well and septic permit from the County Health Department
- iv) A lighting plan
- v) A plan for outdoor storage of materials
- vi) A plan for location of dumpster
- vii) Approval by the PAFA Fire Chief

Additionally, the landscaping that is required by the zoning ordinance will be waived/modified as follows:

- i) No plantings will be required along the north boundary
- ii) Required plantings along the road and the east boundary will be reduced by 50%

Public Comments: N/A

Planning Commission Member Comments: N/A.

Future Meetings: The next regular meeting will be held on June 7, 2023 at 7:00 p.m.

Motion was made by Tony Dixon, seconded by Mike Kolp, to adjourn the meeting at 7:51 p.m. All were in favor.

Respectfully submitted by Sue Van Lente, Secretary.