

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The Portland Township board met on Thursday, May 18 at 6:00 pm for the May 2023 board meeting at the Portland Township Hall. Supervisor Jensen called the meeting to order, the Pledge of Allegiance was recited. All board members were in attendance.

Trustee VanLente motioned to approve the April 2023 meeting minutes seconded by Trustee Simon and carried.

Assessor Kohagen noted the EMPP report was sent and processed through the March BOR reports. Annual training will take place in the fall. The required STC documents and data base backup will be submitted by June 7, 2023.

Trustee Simon motioned to renew the annual contract with Assessor Kohagen seconded by Trustee VanLente and carried.

Trustee VanLente motioned to approve the annual tax roll contract with Assessor Kohagen seconded by Treasurer Schneider and carried.

Nic Schneider is stepping down as a member on the ZBA board. Trustee VanLente motioned to approve Theresa Iskra as his replacement seconded by Trustee Simon and carried.

Trustee Simon motioned to approve Timothy Kerekes as an alternate on the ZBA board seconded by Trustee VanLente and carried.

Zoning Administrator Vandersloot reviewed her submitted monthly report. The Planning Commission will hold a public hearing on the Township's Masterplan on June 7th. Zoning Administrator Vandersloot will be leaving the Zoning Administrator position with Portland Township on May 31, 2023. The board appreciates all she has done for Zoning matters for Portland Township for the past 23 years.

Treasurer Schneider noted the account balances. One fire run was reported for April. The Mobile Home Park monthly lot usage was reported (441). Summer Taxes will be mailed the end of June.

PAMA board member Schneider gave a review of the Pama boards walk through of the PAMA building for future repairs. Items noted are in the Pama May meeting minutes.

The amendment created by Foster/Swift for the Pama agreement will be reviewed further next month.

Supervisor Jensen gave his monthly report which included the monthly PAFA meeting.

Sarah Sandborn was not present to discuss grants.

Trustee Simon motioned to approve the summer newsletter designed by Trustee VanLente seconded by Clerk Keilen and carried.

Trustee VanLente motioned to approve the proposal for audit services with Walker, Fluke & Sheldon seconded by Trustee Simon and carried.

The additional gravel for roads will be reviewed at the June meeting.

Portland Schools is pursuing the safe routes to school grant for the pathway from Sun Communities to the City limits.

Trustee Simon motioned to approve the bills presented by Clerk Keilen seconded by Treasurer Schneider and carried.

Supervisor Jensen motioned to adjourn at 7:47 pm seconded by Trustee VanLente and carried.

The board will schedule a meeting with the USDA representative to discuss a USDA loan. The board will meet with Mr. Boersma to discuss the New Township Hall design.

Charlene Keilen
Portland Township Clerk