

Portland Township
Ionia County, MI
P.O. Box 314
Portland, MI 48875
Portlandtownship.org

The May 2020 meeting of the board was held on Wednesday, May 13, 2020 at 7:00 p.m.

Clerk Keilen was in attendance at the Township Hall. Supervisor Jensen, Trustee VanLente and Treasurer and Deputy Treasurer Schneider attended remotely. Trustee Simon was not in attendance. Zoning Administrator Vandersloot attended remotely. Previous Treasurer Simon attended remotely. No one from the public attended remotely or physically at the Hall.

Trustee VanLente motioned to approve the April 2020 meeting minutes seconded by Treasurer Schneider. A roll call vote was taken, 4-yes, 0-no. Motion approved

Treasurer Schneider submitted her monthly report previously through email. Also, nine fire runs total were reported for 2020 with one being paid.

Assessor's Kohagen were not in attendance.

Trustee VanLente motioned to authorize the annual Assessors contract seconded by Treasurer Schneider. A roll call vote was taken, 4-yes, 0-no. Motion approved

Trustee VanLente motioned to authorize the Tax roll contract with Assessor J. Kohagen seconded by Clerk Keilen. A roll call vote was taken, 4-yes, 0-no. Motion approved

Supervisor Jensen gave a monthly report of meetings attended, recycle grant information and road policies.

Zoning Administrator Vandersloot covered her monthly report.

Supervisor Jensen motioned to appoint Andrew Huhn as a member of the Planning Commission seconded by Trustee VanLente. A roll call vote was taken, 4-yes, 0-no. Motion approved

Supervisor Jensen motioned to appoint John Baker as a member of the PAMA board seconded by Treasurer Schneider. A roll call vote was taken, 4-yes, 0-no. Motion approved

Treasurer Schneider motioned to approve the Summer Newsletter seconded by Trustee VanLente. A roll call vote was taken, 4-yes, 0-no. Motion approved

No action was taken for the remaining items on the agenda.

Trustee VanLente motioned to approve the bills submitted by Clerk Keilen seconded by Supervisor Jensen. A roll call vote was taken, 4-yes, 0-no. Motion approved

Supervisor Jensen motioned to adjourn at 7:54 pm seconded by Trustee Vanlente, motion approved.

Charlene Keilen
Portland Township Clerk