

Portland Township Planning Commission Minutes

Wednesday, June 5, 2019

Ross Schneider called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll was taken by Sue Van Lente:

Present: Sue Vanlente, Hope Partlow, Tony Dixon, Evelyn Walkington-Jensen, Marcy Lay, Ross Schneider

Absent: Cindy Selden

Approval of Minutes: One correction to February minutes: Date for next meeting should have been June 5. Motion by Sue Vanlente, seconded by Evie Walkington-Jensen to approve the minutes, with the correction. All were in favor. *Note: the March 6 meeting was cancelled so technically the date was not in error.*

Public Comments: None

Old Business: None

New Business:

Divine Highlands PUD Request to Change Rear Setback

A representative from The Merestone Group, developers of Divine Highlands, presented a request to adjust the original site plan, to change the required backyard setback from 35' to 20'. The current setback does not allow enough space to erect anything but a very small deck on the backs of the homes.

Section 3.1208(9) of the Portland Township Zoning Ordinance allows the Zoning Administrator to approve minor changes to site plans. The Planning Commission determined that this is a minor change that will have no adverse effects on any other aspect of the development. Motion by Tony Dixon, seconded by Marcy Lay to allow Jeanne to approve the request. All were in favor.

Planning Commission Member Comments:

Future Meetings: The next regular meetings will be held September 4 and December 4 at 7:00 p.m. at the Township Hall

Motion was made by Marcy Lay, seconded by Evie Walkington-Jensen to adjourn the meeting at 7:04 p.m. All were in favor.

Respectfully submitted by Sue Van Lente, Secretary.