

Portland Township  
Ionia County, MI  
P.O. Box 314  
Portland, MI 48875  
Portlandtownship.org

The November 2020 meeting of the board was held on Wednesday, November 11, 2020 at 6:30 pm at the Portland Township Hall. Supervisor Jensen called the meeting to order and the Pledge of Allegiance was recited. All board members were in attendance.

Trustee VanLente motioned to update and approve the October 2020 meeting minutes seconded by Trustee Simon and carried.

Treasurer Schneider noted the account balances. There were no billable fire runs for October. Sun Communities lot occupancies were reported. Chinook Special Assessments were noted. Summer Tax processing is on hold until the database is updated to match the County, 2payments are holding. The remaining summer tax amount due was noted.

Treasurer Schneider motioned to end the consultation term with Leanne Simon effective 11/11/20 seconded by Trustee Simon and carried.

Assessor D. Kohagen went over the AMAR review done for Portland Township. A corrective action plan will be filed and a follow-up will be submitted to the board. The December Board of Review will meet December 15<sup>th</sup> at 5pm.

Supervisor Jensen reviewed his monthly report and also noted the PAFA was awarded funds for the Hazardous pay application.

Zoning Administrator Vandersloot reviewed her monthly report.

No action was taken on the road items of the agenda. Additional information is being gathered and will be addressed at the next meeting.

Supervisor Jensen motioned to move into executive session to discuss the purchase of property at 7:29 pm seconded by Trustee Simon. A roll call vote was taken; 5-yes, 0-no, motion carried.

Supervisor Jensen motioned to adjourn from executive session at 7:48 pm and return to the regular session seconded by Trustee VanLente and carried.

Trustee Simon motioned to approve the bills presented by Clerk Keilen seconded by Trustee VanLente and carried.

Trustee VanLente motioned to authorize signing of the buyer agency agreement with Coldwell Banker to investigate land purchase seconded by Treasurer Schneider and carried. 4-yes, 1-no, motion carried.

Trustee Simon motioned to adjourn at 8:03 pm seconded by Trustee VanLente and carried.

Charlene Keilen  
Portland Township Clerk